AGENCIJA ZA MOBILNOST I PROGRAME EU

Erasmus+

Information package

Dear partners and participants,

here you will find all the important information about our youth exchange which will take place soon in Croatia, Stari Grad – island Hvar.

<u>Please read all the information carefully!</u>

Looking forward to see you soon

Lets start with information

WHAT: Erasmus plus project – youth exchange
TITLE: Life size
PLACE: Stari Grad, island Hvar, Croatia
APPLICANT: Enas https://www.facebook.com/NGOEnas
DATE: 27.06.2015 – 06.07.2015

Who is target group of this project?

All participants of this project will be pro-active young people who volunteer and who encounter in their work with young people - whether it is about young people who are members of marginalized groups, whether it is about young people with low level of employability. Although they have experience in working with young people, due to poor access to information, new ideas and methods their needs can not be fully met.

Participants will be chosen by the partners who will have to follow some basic criteria. These criteria will be: that participants working with young people, they are multipliers, they come from areas that are geographically, socially or economically disadvantaged, they are willing and ready to learn something new and they are interested in active involvement at every stage of the project. Also, since it is the official language of the project English it's important that participants understand the basics of the English language in order to better communicate and share examples of good practice, in order to be able to actively participate in the work.

Working language of youth exchange will be English. (Your English doesn't need to be perfect, neither is ours! Better a little English then no language communication at all.)

Project summary

Youth exchange "Life size" is focusing on Voluntary service and Youth Ngos aims to train and empower participants to develop competences to manage youth organisations with a focus on voluntary service, well as contribute to sustainable and developed the participation of marginalized youth groups.

Youth exchange will take place in Stari Grad on island of Hvar, Croatia from 27.06. till 06.07.2015.

Several methodologies are designed to ensure the principles of non formal education and intercultural learning, as group work and activities, presentations, workshops and personal assignments as well as to provide space to share experience and know-how.

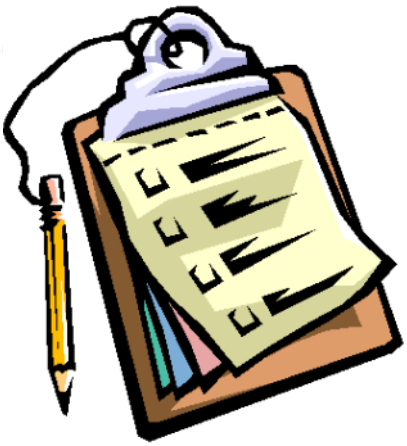
The participants will have an opportunity to share their experience, to debate and discuss, discover the needs of their communities, work on simulations, lead and be leaded by each other, to learn from each other and experience situations through the use of non-formal methods which will be implemented according to the needs of the participants and youth organizations involved.

Working methods and preparation for project

The project is organized from and for young people. Our activities during the preparation, implementation, evaluation and follow up phase ensure active participation of young people in each stage of the project. We want the project to make a positive change in the life of young participants and thus we value their reaction, opinion and feedback at every step of this project.

Working methods of this project are based on:

- active participation in workshops, presentations, study visits
- personal and group discussions
- brainstorming, and sessions for enhancing creativity
- personal development activities and reflection sessions
- team-building activities, energizers, games (music, dance)
- intercultural dialogue and presentation
- role play



This project is not only based on a "one-way information-flow" but requires a pro-active participation from you. So, we would encourage you to search about the issue in your country, local community, university, NGO.

For more information about the ERASMUS PLUS Program you can visit the following website: http://ec.europa.eu/programmes/erasmus-plus/index_en.html

PARTICIPANTS CONTRIBUTION TO THE PROJECT

There will be 25 € participants contribution to the project per participant.

You are expected to attend the full duration of youth exchange!

Financial condition (travel, accomodation)

Accomodation and food: 100% covered by Erasmus + Program

Travel costs: are budgeted according Erasmus + conditions (using the EU distance calculator) http://ec.europa.eu/programmes/erasmus-plus/tools/distance_en.htm

Travel (ARRIVAL AND DEPARTURE)

The participants should arrive to Stari Grad on 27.06. and depart on 06.07.2015.

You are invited to use most optimal and cheapest means of travel. If you choose to travel by plane, we recommend you to choose Zagreb airport or Split airport as well as Rijeka or Dubrovnik airport. When you arrive to Zagreb, Rijeka or Dubrovnik airport you can use direct bus to Split.

From Split you will use ferry to STARI GRAD! Timetable of ferry we will send you additionally. Also we recommend you to come earlier as possible because the last ferry from Split to Stari Grad goes at 20:30h.

We kindly remind you that early accommodation and extra overstays will be your responsibility.

Accomodation

The accommodation, 3 meals in a day, and coffee breaks will be paid by hosting organization. Extra drinks/snacks will be your responsibility.

You will be accommodated in a hostel Sunce, located in Stari Grad (island Hvar) city centre.

The accommodation has WIRELESS INTERNET so you can bring your laptops, tablets, etc. but please take good care of them !

Info about hostel: http://hostelsunce.freshcreator.com/

What to bring with you?

1. Materials About Your Organisation

During the training course, each one will get the opportunity to present their own organization in a visual way on Organizational Market Evening

We encourage you to bring as much –relevant- materials as possible.

To bring with you:

- Information about your organization; brochures, leaflets, etc (in English if you have).
- All relevant information you have on the previous international project(s) you've organized/been part of (reports, gadgets, and press releases).
- Picture, posters, etc.

2. About Your Country/Region/Town:

Please bring your national food, traditional drinks, music or souvenirs for the intercultural evening. On this evening you will be able to show what is typical for your country; it can be food, drinks or whatever you would like to present from your country.

3. PROOF OF ALL THE TRAVEL EXPENSES

If you come by plane, please be sure to bring evidence of the sum actually paid (invoice) and boarding pass. Electronic tickets will only be considered as acceptable on proof of payment (invoice) and on presentation of the boarding pass for the outward journey. Please keep in mind the travel rules of the ERASMUS PLUS Program. If you come by train or bus do not forget to buy a return ticket. Please copy your tickets before you leave your home.

ALSO, PLEASE, DO NOT FORGET TO BRING:

- Medication, shampoo and other personal items. - Standard seminar equipments; an alarm clock, an English dictionary, music CDs and tapes, varied and comfortable clothes.

Please check the weather before you start packing.

Documents needed for reimbursement of travel costs

Please take in count that ONLY THE TICKETS FOR BUSSES OR TRAINS ARE ALLOWED TO BE PAID IN CASH. FOR THE AIRPLANE TICKETS YOU WILL HAVE TO PAY USING THE BANK SERVICES (ONLINE TRANSFER, PAYMENT ORDER, ETC.) EVEN YOU ARE BUYING THEM ONLINE OR DIRECTLY FROM THE AIRLINES COMPANY (OR ANOTHER TRAVEL AGENCY).

For reimbursement you will need

- An invoice for the tickets.
- A receipt (showing that you have paind the money) – only for train and bus tickets;
- Printed document showing that money was payed (receipt, bank confirmation, etc.)
- For the airplane tickets;
- Flight tickets (with the name of the passenger and flight details);
- All boarding passes;
- A printed confirmation of reservation.

According to the Croatian National Agency rules, THE REIMBURSEMENT WILL BE MADE AFTER THE PROJECT IN THE BANK ACCOUNT OF THE SENDING NGO. The sending NGO will give you the money back home.

Please, make sure that you have all these papers when you come to the training (of course, the return boarding passes might be sent after the training).

P.S. Please send us the prices of the tickets when you have them, so we could plan our budget.

NB! Please note that we cannot reimburse travel costs if you lose your tickets or we do not receive all details and proofs of your expenses!

TRAVEL INSURANCE

It is necessary that all participants on this training course have travel insurance. So buy travel insurance for the dates of this training course.

PASSPORT

If you have a passport plese bring it.

ABOUT CROATIA

Location; Croatia is located in at the crossroads of Central Europe, the Balkans, and the Mediterranean. Its capital and largest city is Zagreb. Croatia covers 56,594 square kilometers and has diverse, mostly continental and Mediterranean climates. Croatia's Adriatic Sea coast contains more than a thousand islands. The country's population is 4.29 million. It has a magnificent past, and the nation prides itself in its cultural, artistic and scientific contributions to the world, as well as in its cuisine, wines and sporting achievements.

For more information you can visit; http://croatia.hr/en-GB/Homepage

ABOUT STARI GRAD

Stari Grad (literally Old Town) is a town on the northern side of the island of Hvar in Dalmatia, Croatia. One of the oldest towns in Europe, its position at the end of a long, protected bay and next to prime agricultural land, has long made it attractive for human settlement. Stari Grad is also a municipality within the Split-Dalmatia County.

The most ancient part of Stari Grad falls within the UNESCO Protected World Heritage Site of the Stari Grad Plain, while the entire municipality lies within the surrounding buffer zone.

For more information you can visit; http://www.stari-grad-faros.hr/en/

Participating countries and partners

Croatia: Enas NGO
Contact person: Josip Brozović
Email address: josipbrozovic@gmail.com
Travel costs: 20,00 Euro; number of participants: 8

Italy: Connect
Contact person: Desiree Pelliccia
Email address: desiree.pelliccia@gmail.com
Travel costs: 80,00 Euro; number of participants: 6

Romania: Asociatia Tinerii 3D
Contact person: Adrian Oprică
Email address: akittaqi@yahoo.com
Travel costs: 170,00 Euro; number of participants: 6

Slovakia: STEP - Society for territorial progress
Contact person: Rastislav Zaremba
Email address: societystep@gmail.com
Travel costs: 170,00 Euro; number of participants: 6

Turkey: Aktif Genclik ve Spor Kulubu Dernegi
Contact person: Zafer Orkun Ongan
Email address: orkunongan@gmail.com
Travel costs: 170,00 Euro; number of participants: 6

EMERGENCY TELEPHONE NUMBERS

If you have any problems you can call the team members;

00385 91 154 11 71 Josip

00385 91 728 82 36 Nina